



**AUDIT REPORT
ON
THE ACCOUNTS OF
UNION ADMINISTRATIONS
DISTRICT NAROWAL**

AUDIT YEAR 2015-16

AUDITOR GENERAL OF PAKISTAN

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ABBREVIATIONS AND ACRONYMS

AGP	Auditor General of Pakistan
AIR	Audit and Inspection Report
ADP	Annual Development Plan
BDD	Budget Demand - Development
CCB	Citizen Community Board
DAC	Departmental Accounts Committee
IPSAS	International Public Sector Accounting Standards
NAM	New Accounting Model
PAO	Principal Accounting Officer
PFR	Punjab Financial Rules
PDG	Punjab District Governments
PLA	Personal Ledger Account
PLGO	Punjab Local Government Ordinance
RDA	Regional Directorate of Audit
TMA	Town/Tehsil Municipal Administration
UA	Union Administration

PREFACE

Articles 169 and 170 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Section 115 of the Punjab Local Government Ordinance, 2001, requires the Auditor General of Pakistan to audit the accounts of the provincial governments and the accounts of any authority or body established by, or under the control of the provincial governments. Accordingly, the audit of all receipts and expenditures of the Local Fund and Public Accounts of Union Administrations of the Districts is the responsibility of the Auditor General of Pakistan.

The Report is based on audit of the accounts of Union Administrations of District Narowal for the Financial Years 2013-14 and 2014-15. The Directorate General of Audit, District Governments, Punjab (North), Lahore conducted audit during 2015-16 on test check basis with a view to reporting significant findings to the relevant stakeholders. The main body of the Audit Report includes only the systemic issues and audit findings carrying value of Rs 1.00 million or more. Relatively less significant issues are listed in the Annexure-A of the Audit Report. The audit observations listed in the Annexure-A shall be pursued with the Principal Accounting Officer at the DAC level and in all cases where the PAO does not initiate appropriate action, the audit observations will be brought to the notice of the Public Accounts Committee through the next year's Audit Report.

The audit results indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to prevent recurrence of such violations and irregularities.

The observations included in this Report have been finalized after discussion of Audit Paras with the management. However, no Departmental Accounts Committee meetings were convened despite repeated requests.

The Audit Report is submitted to the Governor of the Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 to cause it to be laid before the Provincial Assembly of Punjab.

Islamabad
Dated:

(Imran Iqbal)
Acting-Auditor General of Pakistan

EXECUTIVE SUMMARY

The Directorate General Audit, District Governments, Punjab (North), Lahore is responsible to carry out the audit of One thousand eight hundreded twenty four Union Administrations. Its Regional Directorate of Audit, Gujranwala has audit jurisdiction of District Governments, TMAs and UAs of one City District Government i.e. Gujranwala and five District Governments i.e. Gujrat, Gujrat, Narowal, Sialkot and Mandi Baha-ud-Din.

The Regional Directorate had a human resource of seventeen officers and staff, total 4,760 man-days and the annual budget of Rs 25.20 million for the Financial Year 2015-16. It had mandate to conduct Financial Attest Audit, Regularity Audit and Compliance with Authority and Performance Audit of entire expenditure including programmes / projects & receipts. Accordingly RDA Gujranwala carried out audit of accounts of ten UAs of District Narowal for the Financial Years 2013-15.

Each Union Administration, in District Narowal is headed by a Union Nazim / Administrator who carries out operations as per Punjab Local Government Ordinance, 2001. Administrator is the Principal Accounting Officer (PAO) and acts as coordinating and administrative officer, responsible to control land use, its division and development and to enforce all laws including Municipal Laws, Rules and bye-laws. The Punjab Local Government Ordinance, 2001 requires the establishment of Union Local Fund and Public Account for which Annual Budget Statement is authorized by the Union Nazim / Union Council / Administrator in the form of budgetary grants.

Audit of UAs of District Narowal was carried out with a view to ascertain that the expenditure was incurred with proper authorization, in-conformity with laws / rules / regulations, economical procurement of assets and hiring of services etc.

Audit of receipts / revenues was also conducted to verify whether the assessment, collection, reconciliation and allocation of revenues were made in accordance with Laws and Rules.

a. Scope of Audit (Audit of Expenditure and Receipts)

Audit of non-development expenditure of Rs 14.92 million out of total non-development expenditure of Rs 27.73 million for the Financial Years 2013-15 was conducted which is 53% of non-

development expenditure. There was 100% achievement against the planned audit activities.

Total receipts of the ten (10) Union Administrations of Narowal District for the Financial Years 2013-15, were Rs 28.45 million. Directorate General Audit Punjab (N), audited receipts of Rs 16.50 million which was 58% of total receipts.

b. Recoveries at the Instance of Audit

No recovery was pointed out during audit.

c. Audit Methodology

Audit was performed through understanding the business process with respect to functions, control structure, prioritization of risk areas by determining their significance and identification of key controls. This helped auditors in understanding the systems, procedures, environment, and the audited entity before starting field audit activity. Formations were selected for Audit in accordance with Risks analyzed. Audit was planned and executed accordingly.

d. Audit Impact

A number of improvements, as suggested by audit, in maintenance of record and procedures, have been initiated by the concerned Departments. However, audit impact in shape of change in rules has not been significant due to non-convening of regular PAC meetings. Had PAC meetings been regularly held, audit impact would have been manifold.

e. Comments on Internal Controls and Internal Audit Department

The purpose of internal control system is to ensure effective operation of an organization. It consists of measures employed by the management to achieve its objectives, safeguard assets, ensure accuracy, timelines and reliability of financial and accounting information for decision making.

One of the basic components of Internal Control System is Internal Audit, which is a tool for investigating and apprising the management about the efficiency and performance of various activities of the Department, through assessment of the

effectiveness and implementation of policies, rules and regulations. It was noted that an internal auditor had not yet been appointed as required in terms of Section 115A of PLGO, 2001.

f. The key audit findings of the report;

- i. Non-compliance of rules for Rs 1.96 million was noted in one case¹
- ii. Internal Control Weakness for Rs 6.78 million was noted in two cases².

Audit paras for the audit year 2015-16 involving procedural violations including internal control weaknesses, unsound asset management and irregularities not considered worth reporting are included in MFDAC (Annexure-A).

g. Recommendations

Audit recommends that the PAO / Management of UAs should ensure the following:

- i. Strengthening of internal controls
- ii. Expediting recoveries pointed out by Audit
- iii. Compliance of relevant laws, rules, instructions and procedures, etc
- iv. Realizing and reconciling of various receipts
- v. Addressing systemic issues to prevent recurrence of various omissions and commissions.

¹Para 1.2.1.1

²Para 1.2.2.1, 1.2.2.2

SUMMARY OF TABLES AND CHARTS

Table 1: Audit Work Statistics

(Rs in million)

Sr. No.	Description	Number	Budgeted Figure Financial Years 2013-15		
			Expenditure	Receipt	Total
1	Total Entities (PAOs) in Audit Jurisdiction	74	284.685	221.41	506.09
2	Total Formations in Audit Jurisdiction	74	284.685	221.41	506.09
3	Total Entities (PAOs) Audited	10	27.73	28.45	56.18
4	Total Formations Audited	10	27.73	28.45	56.18
5	Audit & Inspection Reports	10	27.73	28.45	56.18
6	Special Audit Reports	--	--	-	-
7	Performance Audit Reports	--	--	-	-
8	Other Reports	--	--	-	-

Table 2: Audit Observations Classified by Categories

(Rs in million)

Sr. No.	Description	Amount Placed under Audit Observation
1	Asset management	-
2	Financial management	-
3	Internal controls	6.78
4	Violation of rules	1.96
5	Others	-
TOTAL		8.74

Table 3: Outcome Statistics

(Rs in million)

Sr. No.	Description	Expenditure on Acquiring of Physical Assets (Procurement)	Civil Works	Receipts	Others	Total current year	Total Last Year
1	Outlays Audited	0	0	28.45	27.73	56.18*	371.33
2	Amount placed under Audit observation / Irregularities of Audit	0	1.96	0	6.78	8.74	210.75
3	Recoveries pointed out at the instance of Audit	0	0	0	0	0	0

Sr. No.	Description	Expenditure on Acquiring of Physical Assets (Procurement)	Civil Works	Receipts	Others	Total current year	Total Last Year
4	Recoveries accepted / established at the instance of Audit	0	0	0	0	0	0
5	Recoveries realized at the instance of Audit	0	0	0	0	0	0

* The amount in serial No.1 column of "Total Current Year" is the sum of Expenditure and Receipts whereas the total expenditure for the current year was Rs 27.73 million.

Table 4: Irregularities Pointed Out

(Rs in million)

Sr. No.	Description	Amount Placed under Audit Observation
1	Violation of rules and regulations, principle of propriety and probity	1.96
2	Reported cases of fraud, embezzlement, theft, misappropriations and misuse of public resources	0
3	Quantification of weaknesses of internal control systems	6.78
4	Recoveries, overpayments and loss to the government.	0
5	Non-production of record to Audit	0
6	Others, including cases of accidents, negligence etc.	0
7	Violation of rules and regulations, principle of propriety and probity	0
TOTAL		8.74

Table 5: Cost - Benefit Ratio

(Rs in million)

Sr. #	Description	Amount (Rs in millions)
1	Outlays Audited (Items 1 of Table 3)	56.18
2	Expenditure on Audit	2.10
3	Recoveries realized at the instance of Audit	-
4	Cost Benefit Ratio	1:0

CHAPTER-1

1.1 UNION ADMINISTRATIONS, DISTRICT NAROWAL

1.1.1 Introduction

According to 1998 population census, the population of District Narowal was 1.26 million. There were 74 Union Administrations in District Narowal. Each Union Administrations consist of Union Nazim / Administrator and three Secretaries. Each Union Administration has one (01) Drawing & Disbursing Officer. As per Section 76 of PLGO,2001 the main functions of TMAs are as follows;

- i. to consolidate village and neighborhood development needs and prioritize them into union-wide development proposals with the approval of the Union Council and make recommendations thereof to the District Government or Tehsil Municipal Administration, as the case may be;
- ii. to identify deficiencies in the delivery of services and make recommendations for improvement thereof to the Tehsil Municipal Administration;
- iii. to register births, deaths and marriages and issue certificates thereof;
- iv. to make proposals to the Union Council for levy of rates and fees specified in the Second Schedule and to collect such rates and fees within the Union;
- v. to establish and maintain libraries;
- vi. to organize inter-village or neighborhood sports tournaments, fairs, shows and other cultural and recreational activities;
- vii. to disseminate information on matters of public interest;
- viii. to improve and maintain public open spaces, public gardens and playgrounds;
- ix. to provide and maintain public sources of drinking water, including wells, water pumps, tanks, ponds and other works for the supply of water;
- x. to maintain the lighting of streets, public ways and public places through mutual agreement with the Tehsil Municipal Administration;

- xi. to execute the projects of the approved Union Annual Development Plan by contracting out to the private sector in the manner as may be prescribed and to obtain support of the Tehsil Municipal Administration or District Government for such execution; and
- xii. to assist the Village Councils or, as the case may be, Neighborhood Councils in the Union to execute development projects

1.1.2 Comments on Budget and Accounts (Variance Analysis) for the financial years 2013-15

Original Budget of Rs 47.54 million was allocated to ten UAs of District Narowal under various grants and no supplementary grants re-appropriations were provided. However, revised/final budget of these UAs was Rs 47.54 million. The total expenditure incurred by the ten UAs during 2013-15 was Rs 27.73 million as detailed above.

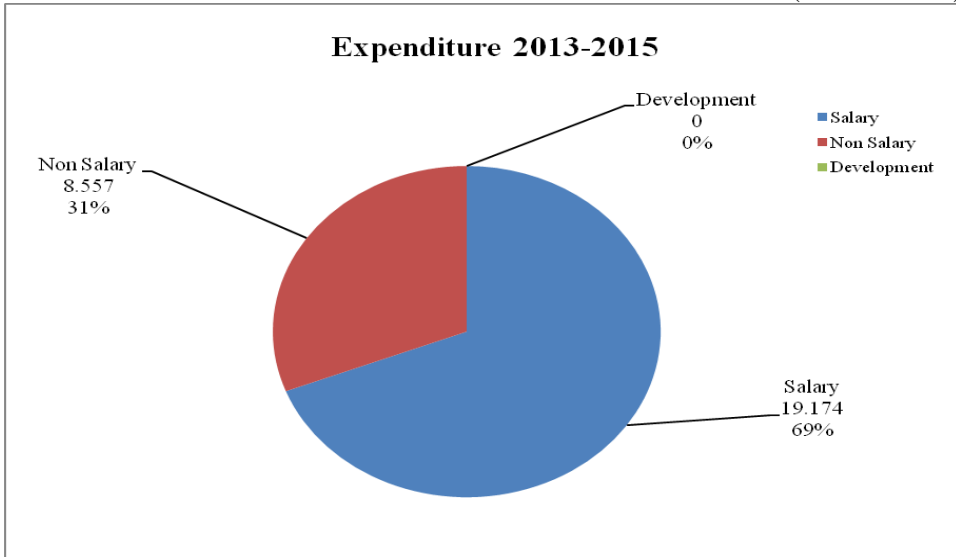
The variance analysis of the Final Grant and Actual expenditure for the Financial Years 2013-15 depicted that there was a saving of Rs19.81 million in non development and development which will be used for following year budget estimates and determining the closing balances of these UAs of District Narowal.

1.1.3 Comments on Budget and Accounts (Variance Analysis)

(Rs in million)

Financial Years 2013-15	Budget (Rs)	Expenditure (Rs)	Saving (-) (Rs)	%age Saving
Salary	26.30	19.17	-7.13	27
Non Salary	16.05	8.56	-7.49	47
Development	5.19	0	-5.19	100
TOTAL	47.54	27.73	-19.81	42

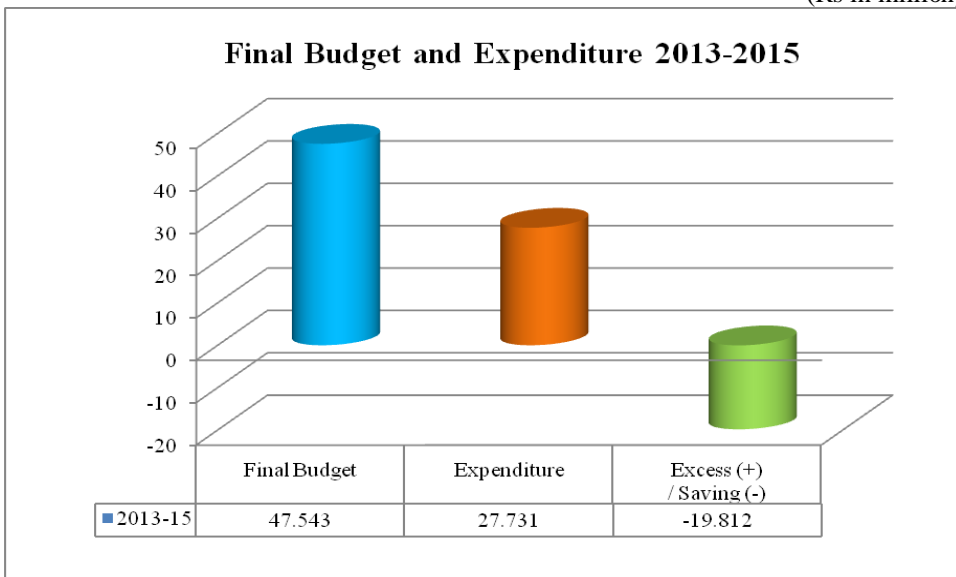
(Rs in million)



Details of budget allocations, expenditures and saving of ten UAs in District Narowal for the Financial Year 2013-15, is at Annexure-B.

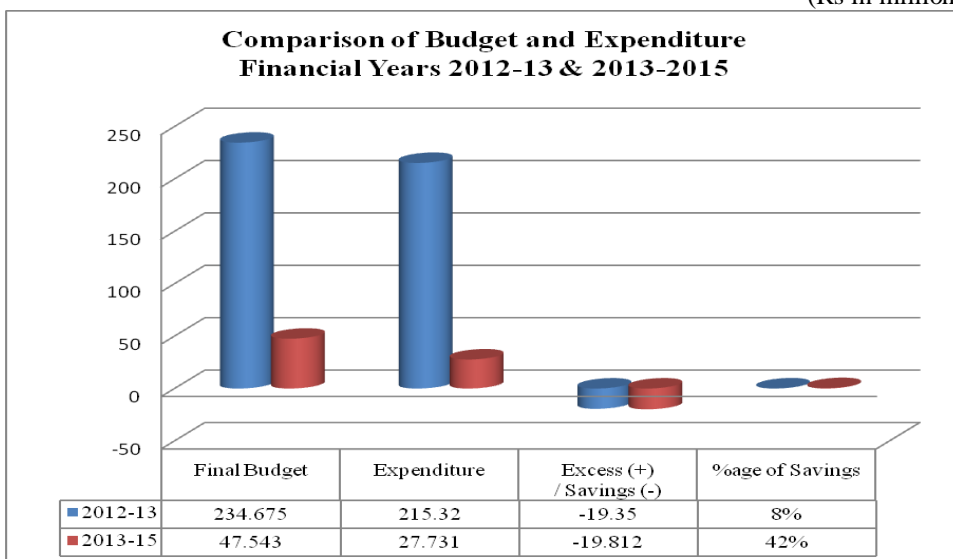
As per Budget Books for the Financial Year 2013-15 of ten UAs of Narowal the original and the final budget was Rs47.53 million. Against budget, total expenditure incurred by the ten UAs during the Financial Year 2013-15 was Rs 27.73 million.

(Rs in million)



The comparative analysis of the budget and expenditure of current and previous Financial Year is depicted as under:

(Rs in million)



There were overall saving in the budget allocation of the Financial Year 2012-13 and 2013-15 as follows:

(Rs in million)

Financial Year	Budget	Expenditure	Saving	%age Saving
2012-13	234.67	215.32	-19.35	08
2013-15	47.54	27.73	-19.81	42

The justification of saving when the development schemes have remained incomplete is required to be explained by Principal Accounting Officer, Administrator and management of UAs.

1.1.4 Brief Comments on the Status of Compliance with PAC/UAC Directives

Sr. No.	Audit Year	No. of Paras	Status of PAC / UAC Meetings
1.	2008-11	8	Nil
2.	2011-12	2	Nil
3.	2013-14	6	Nil

As indicated in the above table, no PAC/UAC meeting was convened to discuss the audit report of UAs of District Narowal.

1.2 AUDIT PARAS

1.2.1 Irregularity and Non-compliance

1.2.1.1 Irregular provision of block allocation - Rs 1.96 million

According to Section 58(5) of Budget Rules, 2003 notified by the LG&RD Department vide No. SOV(LG)5-12/2003, dated 05.06.2003, no lump sum provision shall be made in the budget the details of which cannot be explained.

Management of three Nos Union Administrations of District Narowal were allocated Rs 1.96 million pertaining to Financial Year 2013-15 for different development programs but the scheme-wise details of the sub-head of development components were not reflected in the budget nor provided separately. This shows that the Union councils had made block allocation as detailed below.

Sr. No.	Name of Union Adminsitration	Tehsil	Amount (Rs)	AIR Para #
1.	UA Bhennian # 7	Narowal	750,000	6
2.	UA Dharagmiana # 11	Narowal	894,000	1
3.	UA Giddian # 10	Narowal	320,000	1
TOTAL			1,964,000	

Audit holds that due to weak internal control scheme wise detail of development program was not maintaind. This resulted into irregular block allocation of Rs1.96 million.

The matter was reported to the PAO in March, 2016. The reply was not furnished and DAC meeting was not convened till finalization of this Report.

Audit recommends fixing responsibility against the person at fault for non-oberving of rule and codal formalities under intimation to Audit.

1.2.2 Internal Control Weaknesses

1.2.2.1 Non utilization of funds - Rs 4.68 million

According to Rule 64 (ii) of the TMA & Budget Rule, 2003, the resources of the Govt. should be utilized effeciently & effectively.

Management of eight Nos Union Administrations of District Narowal failed to utilize an amount of Rs 4.68 million during Financial Year 2013-15 for the welfare of the Public through development works. The detail is at (**Annexure-C**).

Audit holds that non-utilization of public money is not only poor performance of the management but also deprived the masses from the benefits of development projects. This resulted in non-utilization of public funds Rs4.68 million.

The matter was reported to the PAO in March, 2016. The reply was not furnished and DAC meeting was not convened till finalization of this Report.

Audit recommends fixing responsibility against the person at fault for inefficient management of funds under intimation to Audit.

1.2.2.2 Unjustified payment of salary without work – Rs 2.10 million

According to Section 109 (5) (a) and (b) Punjab Local Government Ordinance, 2001, not less than 25% of the development budget should be earmarked for execution through Citizen Community Boards. Further according to Rule 2.33 of PFR Vol-I, every Government servant should realize fully and clearly that he will be held personally responsible for any loss sustained by Government through fraud or negligence on his part.

Management of 03 Nos Union Councils of District Narowal paid annual salary of Rs 2.10 million during Financial Year 2013-15 to the Community Development secretaries but no scheme of CCB was prepared and executed by them. No duties were assigned to the employees. The detail of expenditure is as below.

Sr. No.	Name of Union Administrations	Tehsil	Amount (Rs)	AIR Para #
1.	UA No.1 City	Narowal	670,392	3
2.	UA Pejowali	Narowal	716,232	1
3.	UA Bhennian	Narowal	716,232	3
Total			2,102,856	

Audit holds that due to poor performance, the wasteful salaries were paid to the secretaries (community development) without any performing duties. This resulted in unjustified payment of salary of Rs2.10 million.

The matter was reported to the PAO in March, 2016. The reply was not furnished and DAC meeting was not convened till finalization of this Report.

Audit recommends fixing responsibility against the person at fault for payment to idle staff under intimation to Audit.

ANNEXURES

Annexure-A

PART-I

Memorandum for Departmental Accounts Committee Paras Pertaining to Audit Year 2015-16

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
1	UA No.1 City Narowal	2	Doubtful/Less deposit of Government receipts	74,520	Intrernal Control Weakness
2	UA Bathanwala	2	Doubtful/Less deposit of Government receipts	33,940	Intrernal Control Weakness
3	UA No.1 City Narowal	4	Doubtful expenditure on earthfilling	48,730	Irregularity / Non-compliance
4	UA Bathanwala	3	Doubtful expenditure on earthfilling	61,936	Irregularity / Non-compliance
5	UA No.02 Narowal City	6	Non entry of earth filling in the measurement book	109,900	Irregularity / Non-compliance
6	UA Bhennian Narowal	7	Unjustified Expenditure on Earth Filling	53,700	Irregularity / Non-compliance
7	UA Bhennian Narowal	9	Unjustified Expenditure on Earth Filling and Sanitation Work	49,912	Irregularity / Non-compliance
8	UA No.1 City Narowal	5	Non-deduction of Income tax	3,509	Intrernal Control Weakness
9	UA Bathanwala	4	Irregular payment of Income tax & Sales tax	28,587	Intrernal Control Weakness
10	UA No.02 Narowal City	8	Non deduction of Income Tax	9,900	Intrernal Control Weakness
11	UA Dharagmiana	9	Non deduction of income tax amounting	4,979	Intrernal Control Weakness
12	UA Dharagmiana	10	Non deduction of GST amounting	15,507	Intrernal Control Weakness
13	UA Giddian	8	Non deduction of income tax amounting	2,937	Intrernal Control Weakness
14	UA Giddian	9	Non deduction of GST amounting	36,968	Intrernal Control

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para Weakness
15	UA No.1 City Narowal	6	Non maintenance of the record	-	Intrernal Control Weakness
16	UA Bathanwala	7	Non maintenance of the record	-	Intrernal Control Weakness
17	UA No.03 Narowal City	9	Non maintenance of the record	-	Intrernal Control Weakness
18	UA No.04 Narowal City	7	Non maintenance of the record	-	Intrernal Control Weakness
19	UA No.02 Narowal City	10	Non Preparation of Monthly Expenditure Statements	-	Intrernal Control Weakness
20	UA Pejowali Narowal	3	Non-maintenance of Record	-	Intrernal Control Weakness
21	UA Bhennian Narowal	1	Non-maintenance of Record	-	Intrernal Control Weakness
22	UA No.1 City Narowal	7	Improper preparation of Budget	-	Intrernal Control Weakness
23	UA Bathanwala	8	Improper preparation of Budget	-	Intrernal Control Weakness
24	UC No.09 Baddomalhi	5	Non preparation of budget on prescribed format	5,736,762	Irregularity / Non- compliance
25	UA No.02 Narowal City	9	Non preparation of budget on prescribed format	5,612,360	Irregularity / Non- compliance
26	UA Bathanwala	5	Doubtful expenditure	68,303	Irregularity / Non- compliance
27	UA Bathanwala	6	Doubtful expenditure on street cleaning	48,000	Irregularity / Non- compliance
28	UA Pejowali Narowal	7	Doubtful Purchase of Various Items	81,808	Irregularity / Non- compliance
29	UA Pejowali Narowal	9	Doubtful Expenditure on Repair	66,680	Irregularity / Non- compliance
30	UA Bhennian Narowal	5	Doubtful Expenditure on TA/DA	102,620	Irregularity / Non- compliance

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
31	UA Bhennian Narowal	10	Doubtful Purchase of Various Items	134,546	Irregularity / Non-compliance
32	UA Bhennian Narowal	11	Doubtful Expenditure on Repair	99,075	Irregularity / Non-compliance
33	UA Dharagmiana	3	Doubtful expenditure on “sanitation campaign”	24,000	Irregularity / Non-compliance
34	UA Dharagmiana	4	Doubtful expenditure on repair of computer	20,300	Irregularity / Non-compliance
35	UA Dharagmiana	5	Doubtful purchase of table cloth and table glass	6,900	Irregularity / Non-compliance
36	UA Dharagmiana	6	Doubtful purchase stationery items	3,270	Irregularity / Non-compliance
37	UA Dharagmiana	8	Doubtful purchase of UPS Batteries	19,960	Irregularity / Non-compliance
38	UA Giddian	3	Doubtful expenditure on “sanitation campaign”	49,920	Irregularity / Non-compliance
39	UA Giddian	4	Doubtful expenditure on repair of computer	21,730	Irregularity / Non-compliance
40	UA Giddian	5	Doubtful purchase of crockery	10,374	Irregularity / Non-compliance
41	UA Giddian	6	Doubtful expenditure on UPS repair	2,480	Irregularity / Non-compliance
42	UA Giddian	7	Doubtful purchase of UPS Batteries	19,960	Irregularity / Non-compliance
43	UA No.03 Narowal City	2	Non reconciliation of receipts with the NADRA authorities	-	Intrnal Control Weakness
44	UA No.03 Narowal City	5	Non-Reconciliation of Deposits of Receipts	2,466,411	Intrnal Control Weakness
45	UA No.03 Narowal City	6	Non Preparation of Monthly Expenditure Statements	-	Intrnal Control Weakness
46	UA No.04 Narowal City	3	Non Verification of Deposit of Income tax deducted at source	14,725	Intrnal Control Weakness
47	UA No.04 Narowal	5	Non-Reconciliation of Deposits of Receipts	3,020,811	Intrnal Control

Sr. #	Name of Formations City	AIR Para No.	Subject	Amount (Rs)	Nature of Para Weakness
48	UC No.09 Baddomalhi	3	Non reconciliation of receipts with the NADRA authorities	177,432	Intrernal Control Weakness
49	UC No.09 Baddomalhi	6	Non Preparation of Monthly Expenditure Statements	-	Intrernal Control Weakness
50	UA No.02 City	2	Non reconciliation of receipts with the NADRA authorities	179,610	Intrernal Control Weakness
51	UA Pejowali	4	Non-verification of Receipt	401,600	Intrernal Control Weakness
52	UA Bhennian Narowal	4	Non-verification of Receipt	439,450	Intrernal Control Weakness
53	UA No.03 Narowal City	3	Irregular expenditure on Sports/Festival events	95,342	Irregularity / Non-compliance
54	UA No.04 Narowal City	2	Irregular expenditure on Sports/Festival events	49,200	Irregularity / Non-compliance
55	UC No.09 Baddomalhi	1	Irregular and doubtful expenditure for payment to Daily Wages	48,000	Irregularity / Non-compliance
56	UC No.09 Baddomalhi	4	Unauthorized purchase from unregistered firms	19,600	Irregularity / Non-compliance
57	UA No.02 Narowal City	3	Expenditure incurred beyond the financial power	119,900	Irregularity / Non-compliance
58	UA No.02 Narowal City	4	Unauthorized purchase from unregistered firms	43,900	Irregularity / Non-compliance
59	UA No.02 Narowal City	5	Non accountal of store items	43,900	Irregularity / Non-compliance
60	UA No.02 Narowal City	7	Payment of office rent without the assessment by the Excise Department	132,000	Irregularity / Non-compliance
61	UA Pejowali Narowal	5	Irregular Payment on Previous Year Liability	42,530	Irregularity / Non-compliance
62	UA Pejowali Narowal	6	Doubtful Expenditure on TA/DA	11,850	Irregularity / Non-compliance
63	UA Bhennian Narowal	8	Irregular Expenditure on Sports Activities	31,895	Irregularity / Non-compliance

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
64	UA Dharagmiana	7	Excess payment made for photocopies	15,700	Intrernal Control Weakness
65	UA No.03 Narowal City	3	Non Deduction of GPF, Benevolent Fund and Group Insurance from	15,780	Intrernal Control Weakness
66	UA No.04 Narowal City	4	Non Deduction of GPF, Benevolent Fund and Group Insurance from	15,780	Intrernal Control Weakness
67	UA No.03 Narowal City	8	Loss to government due to non auction of taxes	-	Intrernal Control Weakness
68	UA No.04 Narowal City	6	Loss to government due to non auction of taxes	-	Intrernal Control Weakness
69	UC No.09 Baddomalhi	2	Non Sale proceed of Old Newspapers	2000 (approx.)	Intrernal Control Weakness
70	UA No.02 Narowal City	1	Non Sale proceed of Old Newspapers	2000 (approx.)	Intrernal Control Weakness
71	UC No.09 Baddomalhi	7	Non-achievement of targets resulting in revenue loss	449,796	Intrernal Control Weakness
72	UC No.09 Baddomalhi	8	Non-production of Record	584,148	Intrernal Control Weakness

PART-II

**Memorandum for Departmental Accounts Committee
Paras Pertaining to Audit Year 2013-14**

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
1.	Ahmed Abad U.C. # 20.	01	Non/Less Allocation of CCB fund	337,500	Irregularity / Non compliance
2.	Badomalhi U.C. # 9.	01	Non/Less Allocation of CCB fund	225,000	Irregularity / Non compliance
3.	Bathanwala U.C. # 8.	01	Non/Less Allocation of CCB fund	116,000	Irregularity / Non compliance
4.	Bola Bajwa U.C. # 35.	01	Non/Less Allocation of CCB fund	235,000	Irregularity / Non compliance
5.	Bubak Marali U.C. # 33.	01	Non/Less Allocation of CCB fund	414,250	Irregularity / Non compliance
6.	Chandowal U.C. # 39.	01	Non/Less Allocation of CCB fund	450,000	Irregularity / Non compliance
7.	Dharag Mana U.C. # 11.	01	Non/Less Allocation of CCB fund	350,000	Irregularity / Non compliance
8.	Dongian U.C. # 18.	01	Non/Less Allocation of CCB fund	450,000	Irregularity / Non compliance
9.	Giddian U.C. # 10.	01	Non/Less Allocation of CCB fund	458,750	Irregularity / Non compliance
10.	Halowal U.C. # 12.	01	Non/Less Allocation of CCB fund	100,000	Irregularity / Non compliance
11.	Khan Khasa U.C. # 17.	01	Non/Less Allocation of CCB fund	282,000	Irregularity / Non compliance
12.	Kot Lakha Singh	01	Non/Less Allocation of CCB fund	435,000	Irregularity / Non compliance
13.	Lala U.C. # 21.	01	Non/Less Allocation of CCB fund	500,000	Irregularity / Non compliance
14.	Maddo Kahlwan	01	Non/Less Allocation of CCB fund	480,000	Irregularity / Non compliance
15.	Manak U.C. # 16.	01	Non/Less Allocation of CCB fund	502,500	Irregularity / Non compliance
16.	Narowal City U.C. # 1	01	Non/Less Allocation of CCB fund	411,250	Irregularity / Non compliance
17.	Narowal City U.C. # 2	01	Non/Less Allocation of CCB fund	493,750	Irregularity / Non compliance
18.	Narowal City U.C. # 3.	01	Non/Less Allocation of CCB fund	333,750	Irregularity / Non compliance
19.	Narowal City U.C. # 4.	01	Non/Less Allocation of CCB fund	337,500	Irregularity / Non compliance
20.	Niddokay U.C. # 14.	01	Non/Less Allocation of CCB fund	350,000	Irregularity / Non compliance

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
21.	Saddowala Uncha	01	Non/Less Allocation of CCB fund	527,500	Irregularity / Non compliance
22.	Talwandi Bhindran	01	Non/Less Allocation of CCB fund	390,000	Irregularity / Non compliance
23.	Ahmed Abad U.C. # 20.	03	Doubtful/Less deposit of Govt. receipts	3,900	Internal Control Weakness
24.	Badomalhi U.C. # 9.	03	Doubtful/Less deposit of Government receipts	43,000	Internal Control Weakness
25.	Bathanwala U.C. # 8.	03	Doubtful/Less deposit of Govt. receipts	6,540	Internal Control Weakness
26.	Bola Bajwa U.C. # 35.	03	Doubtful/Less deposit of Govt. receipts	4,700	Internal Control Weakness
27.	Chandowal U.C. # 39.	03	Doubtful/Less deposit of Government receipts	17,600	Internal Control Weakness
28.	Dharag Mana U.C. # 11.	03	Doubtful/Less deposit of Government receipts	8,600	Internal Control Weakness
29.	Dongian U.C. # 18.	03	Doubtful/Less deposit of Government receipts	4,600	Internal Control Weakness
30.	Faleezpur U.C. # 19.	03	Doubtful/Less deposit of Government receipts	6,250	Internal Control Weakness
31.	Giddian U.C. # 10.	03	Doubtful/Less deposit of Government receipts	7,900	Internal Control Weakness
32.	Halowal U.C. # 12.	03	Doubtful/Less deposit of Government receipts	32,250	Internal Control Weakness
33.	Lala U.C. # 21.	03	Doubtful/Less deposit of Government receipts	3,900	Internal Control Weakness
34.	Narowal City U.C. # 2	03	Doubtful/Less deposit of Government receipts	26,700	Internal Control Weakness
35.	Narowal City U.C. # 4.	03	Doubtful/Less deposit of Government receipts	4,300	Internal Control Weakness
36.	Saddowala Uncha	03	Doubtful/Less deposit of Government receipts	7,900	Internal Control Weakness
37.	Talwandi Bhindran	03	Doubtful/Less deposit of Government receipts	3,000	Internal Control Weakness
38.	Ahmed Abad	07	Non deduction of income tax	54,000	Internal Control Weakness
39.	Badomalhi	07	Non deduction of income tax	57,000	Internal Control Weakness
40.	Bathanwala U.C.# 8.	07	Non deduction of income tax	53,988	Internal Control Weakness

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
41.	Bola Bajwa U.C. # 35.	07	Non deduction of income tax	56,400	Internal Control Weakness
42.	Bubak Marali U.C. # 33.	07	Non deduction of income tax	96,000	Internal Control Weakness
43.	Chandowal U.C. # 39.	07	Non deduction of income tax	84,000	Internal Control Weakness
44.	Dharag Mana U.C. # 11.	07	Non deduction of income tax	79,200	Internal Control Weakness
45.	Dongian U.C. # 18.	07	Non deduction of income tax	87,000	Internal Control Weakness
46.	Faleezpur U.C. # 19.	07	Non deduction of income tax	91,500	Internal Control Weakness
47.	Giddian U.C. # 10.	07	Non deduction of income tax	84,000	Internal Control Weakness
48.	Halowal U.C. # 12.	07	Non deduction of income tax	24,000	Internal Control Weakness
49.	Khan Khasa U.C. # 17.	07	Non deduction of income tax	66,000	Internal Control Weakness
50.	Kot Lakha Singh	07	Non deduction of income tax	103,800	Internal Control Weakness
51.	Lala U.C. # 21.	07	Non deduction of income tax	27,000	Internal Control Weakness
52.	Maddo Kahlwan	07	Non deduction of income tax	114,000	Internal Control Weakness
53.	Manak U.C. # 16.	07	Non deduction of income tax	118,500	Internal Control Weakness
54.	Narowal City U.C. # 1	07	Non deduction of income tax	90,000	Internal Control Weakness
55.	Narowal City U.C. # 2	07	Non deduction of income tax	107873	Internal Control Weakness
56.	Narowal City U.C. # 3.	07	Non deduction of income tax	60,000	Internal Control Weakness
57.	Narowal City U.C. # 4.	07	Non deduction of income tax	76,500	Internal Control Weakness
58.	Niddokay U.C. # 14.	07	Non deduction of income tax	80,400	Internal Control Weakness
59.	Saddowala Uncha .	07	Non deduction of income tax	124,980	Internal Control Weakness
60.	Talwandi Bhindran	07	Non deduction of income tax	93,000	Internal Control Weakness
61.	Bheri Khurd U.C. # 44	2	Doubtful collection of Government receipts	0	Internal Control Weakness
62.	Buaa # 73	2	Doubtful collection of Government receipts	0	Internal Control Weakness
63.	Chak Amru U.C. # 49	2	Doubtful collection of Government receipts	0	Internal Control Weakness
64.	Chatrana U.C. # 51	2	Doubtful collection of Government receipts	0	Internal Control Weakness

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
65.	Darman U.C. # 63	2	Doubtful collection of Government receipts	0	Internal Control Weakness
66.	Dinga Narian Pur	2	Doubtful collection of Government receipts	0	Internal Control Weakness
67.	Dongian U.C. # 18.	2	Doubtful collection of Government receipts	0	Internal Control Weakness
68.	Dudho Chack # 66	2	Doubtful collection of Government receipts	0	Internal Control Weakness
69.	Ghumtala U.C. # 56	2	Doubtful collection of Government receipts	0	Internal Control Weakness
70.	Gorala # 70	2	Doubtful collection of Government receipts	0	Internal Control Weakness
71.	Ikhlaspur U.C. # 45	2	Doubtful collection of Government receipts	0	Internal Control Weakness
72.	Kallah # 72	2	Doubtful collection of Government receipts	0	Internal Control Weakness
73.	Kanjur #69	2	Doubtful collection of Government receipts	0	Internal Control Weakness
74.	Khan Khasa U.C. # 17.	2	Doubtful collection of Government receipts	0	Internal Control Weakness
75.	Kot Lakha Singh	2	Doubtful collection of Government receipts	0	Internal Control Weakness
76.	Kot Naina U.C. # 42	2	Doubtful collection of Government receipts	0	Internal Control Weakness
77.	Langah # 71	2	Doubtful collection of Government receipts	0	Internal Control Weakness
78.	Lesser Kalan U.C. # 62.	2	Doubtful collection of Government receipts	0	Internal Control Weakness
79.	Malla # 68	2	Doubtful collection of Government receipts	0	Internal Control Weakness
80.	Manigri # 74	2	Doubtful collection of Government receipts	0	Internal Control Weakness
81.	Masroor U.C. # 46	2	Doubtful collection of Government receipts	0	Internal Control Weakness
82.	Mehlowala U.C. # 30.	2	Doubtful collection of Government receipts	0	Internal Control Weakness
83.	Nagwal U.C. # 60.	2	Doubtful collection of Government receipts	0	Internal Control Weakness
84.	Norangabad U.C. # 47	2	Doubtful collection of Government receipts	0	Internal Control Weakness
85.	Phagwari Musilmanian	2	Doubtful collection of Government receipts	0	Internal Control Weakness
86.	Phalwari	2	Doubtful collection of Government receipts	0	Internal Control Weakness
87.	Raiba Kalan	2	Doubtful collection of Government receipts	0	Internal Control Weakness
88.	Rambri	2	Doubtful collection of Government receipts	0	Internal Control Weakness

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
89.	Sarjal	2	Doubtful collection of Government receipts	0	Internal Control Weakness
90.	Shakargarh City 53/1	2	Doubtful collection of Government receipts	0	Internal Control Weakness
91.	Shakargarh City 54/2	2	Doubtful collection of Government receipts	0	Internal Control Weakness
92.	Shakargarh City 55/3	2	Doubtful collection of Government receipts	0	Internal Control Weakness
93.	Sukhoo Chak	2	Doubtful collection of Government receipts	0	Internal Control Weakness
94.	Tola	2	Doubtful collection of Government receipts	0	Internal Control Weakness
95.	Uncha Kalan	2	Doubtful collection of Government receipts	0	Internal Control Weakness
96.	Wali Pur Bura	2	Doubtful collection of Government receipts	0	Internal Control Weakness
97.	Zafarwal .	2	Doubtful collection of Government receipts	0	Internal Control Weakness
98.	Ahmed Abad	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
99.	Bara Manga U.C. # 41.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
100.	Bathanwala U.C. # 8.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
101.	Bheri Khurd U.C. # 44	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
102.	Buaa # 73	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
103.	Chak Amru U.C. # 49	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
104.	Chanderkay Rajputan	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
105.	Chandowal U.C. # 39.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
106.	Chatrana U.C. # 51	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
107.	Dhamthal U.C. # 28.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
108.	Dinga Narian Pur	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
109.	Dudho Chack # 66	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
110.	Faleezpur U.C. # 19.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
111.	Feroz Pur U.C. # 22.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
112.	Ghumtala U.C. # 56	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
113.	Gorala # 70	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
114.	Ikhlaspur U.C. # 45	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
115.	Jandiala U.C. # 24	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
116.	Jassar U.C. # 38.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
117.	Khan Khasa U.C. # 17.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
118.	Kot Naina U.C. # 42	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
119.	Langah # 71	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
120.	Lesser Kalan U.C. # 62.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
121.	Mala # 68	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
122.	Manigri # 74	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
123.	Masroor U.C. # 46	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
124.	Niddokay U.C. # 14.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
125.	Nonar U.C. # 32.	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
126.	Norangabad U.C. # 47	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
127.	Pejowali	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
128.	Phagwari Musilmanian	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
129.	Phalwari	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
130.	Raiba Kalan	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
131.	Saddowala Uncha .	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
132.	Sankhtra	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
133.	Sarjal	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
134.	Shakargarh City 53/1	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
135.	Shakargarh City 54/2	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
136.	Sukhoo Chak	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
137.	Talwandi Bhindran	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
138.	Tola	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
139.	Uncha Kalan	06	Non Deduction of GPF benevolent fund and group insurance	15,780	Internal Control Weakness
140.	Chak Dhodhu	04	Non verification of deposits	342,160	Internal Control Weakness
141.	Dhamthal	04	Non verification of deposits	230,700	Internal Control Weakness
142.	Jandiala	04	Non verification of deposits	194,446	Internal Control Weakness
143.	Langarkey	04	Non verification of deposits	214,200	Internal Control Weakness
144.	Marara	04	Non verification of deposits	259,900	Internal Control Weakness
145.	Mehlowala	04	Non verification of deposits	199,200	Internal Control Weakness
146.	Nonaar	04	Non verification of deposits	1,492,961	Internal Control Weakness

Sr. #	Name of Formations	AIR Para No.	Subject	Amount (Rs)	Nature of Para
147.	Sankhtra	04	Non verification of deposits	220,400	Internal Control Weakness
148.	Uncha Kalan	04	Non verification of deposits	221,100	Internal Control Weakness
149.	Zafarwal	04	Non verification of deposits	209,277	Internal Control Weakness

UAs of Narowal District
Budget and Expenditure Statement
for Financial Year 2013-15
Ten - Union Administrations

10 Union Administrations				
Financial Years 2013-15				
(Rs. in millions)				
F.Y. 2013-15	Budget (Rs)	Expenditure (Rs)	Saving (-) (Rs)	%age Saving
Salary	26.30	19.17	-7.13	27
Non Salary	16.05	8.56	-7.49	47
Development	5.19	0	-5.19	100
TOTAL	47.54	27.73	-19.81	42

Annexure–C

Para 1.2.2.1 - Rs 4.68 million

Non utilization of funds

Sr. No.	Name of Union Adminsitration	Tehsil	Amount (Rs)	AIR Para #
1.	UA No.1 City	Narowal	1,200,000	1
2.	UA Bathanwala # 8	Narowal	500,000	1
3.	UA No.03 City	Narowal	150,000	1
4.	UA No.04 City	Narowal	257,000	1
5.	UA Pejowali	Narowal	555,000	2
6.	UA Bhennian	Narowal	825,000	2
7.	UA Dharagmiana	Narowal	894,000	2
8.	UA Giddian	Narowal	300,000	2
	TOTAL		4,681,000	